

RET INNOVATE 2025

Privacy Policy

Effective Date: 01 May 2025

1. Introduction

FLOWCO. SERVICES LTD (“we”, “us”, “our”, “the Company”) is committed to protecting your personal data and respecting your privacy. This Privacy Policy explains how we collect, use, share and protect your personal information in connection with your participation in the Retinnovate 2025 Bootcamp.

2. Data Controller

FLOWCO. SERVICES LTD, registered in Northern Ireland under company number NI683148, is the data controller of your personal data for the purposes of applicable data protection law.

3. What Personal Data We Collect

We may collect and process the following categories of personal data:

- Name, title and contact details (e.g. email address, phone number, address)
- Organisation and company details
- Professional and employment information
- Biographical and academic data
- Business plans, proposals and related technical or scientific information submitted as part of your Application or participation
- Financial and funding information (where applicable)
- Records of your participation in Bootcamp activities
- Any communications or correspondence with us

4. How We Use Your Personal Data

We will use your personal data for the following purposes:

- To process your Application for participation in the Bootcamp
- To operate and administer the Bootcamp programme
- To manage and deliver mentoring, assessment and feedback
- To communicate with you regarding your participation
- To comply with our legal and regulatory obligations
- For reporting and evaluation purposes (in anonymised or aggregated form)
- For marketing or promotional purposes (only with your consent)

5. Legal Bases for Processing

We process personal data under the following lawful bases:

- Performance of a contract (participation agreement)
- Our legitimate interests in delivering and improving the Bootcamp
- Compliance with legal obligations
- Consent, where applicable (e.g. for marketing communications)

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6. Data Sharing

We may share your data with:

- Our employees, contractors, advisors and Bootcamp delivery partners
- Mentors, evaluators and third-party experts who support the programme
- Our professional service providers (e.g. IT, legal, accountancy or consultancy services)
- Funding bodies or public authorities (where legally required)
- The courts, regulators or law enforcement agencies, where required by law

All third parties are required to respect the confidentiality and security of your personal data and to process it only in accordance with our instructions and applicable law.

7. International Transfers

We do not routinely transfer your personal data outside the United Kingdom. Where such transfers are necessary, they shall only occur with appropriate safeguards in place in accordance with UK GDPR requirements.

8. Data Retention

We will retain your personal data for as long as is necessary to fulfil the purposes we collected it for, including satisfying any legal, accounting or reporting requirements. Anonymised data may be retained for statistical or evaluation purposes.

9. Your Rights

Under the UK GDPR, you have the following rights:

- To access your personal data
- To request correction of inaccurate data
- To request erasure (the 'right to be forgotten')
- To restrict or object to processing
- To data portability
- To withdraw consent where processing is based on consent
- To lodge a complaint with the Information Commissioner's Office (ICO)

You may exercise these rights by contacting us at:

Email: enquiries@flowcoevents.com

Post: FLOWCO. SERVICES LTD, United Kingdom: Address here

10. Security

We have implemented appropriate technical and organisational measures to protect your personal data from accidental loss, misuse, unauthorised access, alteration or disclosure.

11. Changes to This Policy

We may amend this Privacy Policy from time to time. Any changes will be published on our website. Continued participation following any changes will constitute acceptance of such changes.